

6.0 Revision/Update Procedures and Incorporation of Hazard Mitigation Plan into Local Government Comprehensive Plans

6.1 Plan Evaluation, Revision, and Update Procedures

6.1.1 The Collier County Hazard Mitigation Plan is recognized to be a living document and not simply a planning document. In recognition of this fact, continual review and updating of the contents of the Collier County Hazard Mitigation Plan is necessary. For this reason, it becomes necessary to identify locations for the current plan to be maintained for review outside the two yearly "official public comment periods". The current Hazard Mitigation Plans will be maintained at each of the Floodplain Managers' offices (City of Naples, Marco Island and Unincorporated Collier County as well as the Emergency Management Office and the Office of the Mayor of Everglades City. Additionally, the most current Hazard Mitigation Plan will be posted on-line through the following URL: <http://collierem.org/LMS/LMS.htm>. An electronic version of the plan may be obtained through the Emergency Management Office (3301 E. Tamiami Trail, Bldg F, Suite 103, Naples 34112).

6.1.2 The Local Mitigation Strategy Working Group shall hold quarterly meetings to review the effectiveness of the Hazard Mitigation Plan and update the local government Hazard Mitigation Plan initiatives as necessary, effective January 1, 2005. The participating local governments/agencies shall present new initiative projects they have identified at the quarterly meetings. These initiatives shall be evaluated, prioritized, and incorporated into the Hazard Mitigation Plan at these meetings. Those mitigation initiatives that have been completed will be identified and moved to the Success Section of the Hazard Mitigation Plan. Initiatives that have not been completed shall be re-evaluated for further consideration for inclusion in the Hazard Mitigation Plan. The Mitigation Initiatives Evaluation Scoring Sheet shall be used to evaluate each new initiative. In addition, following a disaster event, the lessons learned or applicable comments from any post-event interagency hazard mitigation reports shall be incorporated into the Hazard Mitigation Plan. In addition to evaluating projects, the LMS WG shall continually review & comment on the effectiveness of various documents that have impacts on mitigation activities, i.e.:

- Ordinances under review/revision that deal with the hazard mitigation.
- The Collier County Growth Management Plan contains policies and goals to be reviewed this to insure consistency with the Hazard Mitigation Plan. Specific elements of the plan are:
 - Conservation & Coastal Management Element
 - Drainage Element
 - Solid Waste Sub-Element
 - Housing Element
 - Future Land Use Element
 - Urban Future Land Use Designation, Urban coastal Fringe Subdistrict, Density Rating System, Affordable Housing, Residential In-Fill, Transfer of Development rights, Bayshore-Gateway Triangle Redevelopment Overlay

- Golden Gates Area Master Plan Element

6.1.3 Commencing in January 2005 and every January thereafter, the Collier County Local Mitigation Strategy Working Group shall publish a report which evaluates the effectiveness of the Hazard Mitigation Plan to date in meeting the hazard/disaster mitigation needs of the county. The report will also include the distribution of revised/updated mitigation initiatives and other sections of the Hazard Mitigation Plan as needed.

6.1.4 The Collier County Emergency Management Department shall be responsible for the scheduling and noticing of all meeting LMS Working Group meetings. Such notices shall be issued a minimum of 15 days in advance of the meeting date. Special meetings of any of the County's LMS committees may be called by any member should events significantly change or negate parts of the Hazard Mitigation Plan. The affected member shall notify the Collier County Emergency Management Department of the need for a special meeting.

6.1.5 Every five years, the Collier County Hazard Mitigation Plan shall undergo a 5-year cycle update. The review of the Hazard Mitigation Plan shall commence six (6) months prior to the date the Hazard Mitigation Plan was adopted by the Collier County Board of County Commissioners. The Local Mitigation Strategy Working Group shall appoint a sub-committee to conduct an audit/review of the overall Collier County Hazard Mitigation Plan, assessing its effectiveness of the current Hazard Mitigation Plan and identifying those revisions necessary to meet the disaster/ hazard mitigation needs of the county. The sub-committee shall report to the full Local Mitigation Strategy Working Group at its next scheduled quarterly meeting. The Local Mitigation Strategy Working Group then will report to the Collier County Citizens Corps. The report shall also be provided to the elected officials of all participating local governments for review and comment. In conducting this review, the following six items, suggested by FEMA, shall consider whether:

- The goals and objectives address current and expected conditions;
- The nature or magnitude of risks has changed;
- The current resources are appropriate for implementing the Hazard Mitigation Plan;
- There are implementation problems, such as technical, political, legal, or coordination issues with other agencies;
- The outcomes have occurred as expected; and
- The agencies and other partners participated as proposed.

6.1.6 During the following quarter, the Local Mitigation Strategy Working Group shall meet to review, endorse, and/or revise the report. During this process, the Local Mitigation Strategy Working Group shall also take into consideration the comments of participating local governments and other interested agencies/parties.

6.1.7 Prior to the five-year anniversary of the adoption of the Hazard Mitigation

Plan, the Local Mitigation Strategy Working Group shall vote to transmit the draft report to the Collier County Citizens Corps, who will in turn, transmit it to the State Hazard Mitigation Officer, Division of Emergency Management, Florida Department of Community Affairs. Upon receipt of comments for the State and subsequent revisions, the document shall be submitted to the Collier County Board of County Commissioners, through the Citizens Corps. The Board shall vote to accept the Report and after review and discussion, vote to adopt those revisions recommended by the Local Mitigation Strategy Working Group for inclusion in the Collier County Hazard Mitigation Plan.

6.1.8 In addition to the Five-Year Update, the Hazard Mitigation Plan may be submitted to the Collier County Board of County Commissioners and participating City/Town Councils/ Commissions for amendment following a major disaster/hazard event which may result in a substantial revision, as moved by a vote of Local Mitigation Strategy Working Group, to the Collier County Hazard Mitigation Plan.

6.2.1 Incorporation of Hazard Mitigation Plan into Local Government Comprehensive Plans

6.2.1.1 To ensure the full and complete implementation of the Collier County Hazard Mitigation Plan, all participating local governments shall incorporate references to the Hazard Mitigation Plan into their respective comprehensive plan following the procedures outlined in Rules 9J-5 and 9J-11, FAC. Such incorporation shall be reflected in the forthcoming preparation of the required Evaluation and Appraisal Reports (Section 163.3191, FS).

6.2.1.2 Local governments within Collier County shall use the provisions of Section 9J-5.012(c) 5, FAC, to review and update mitigation strategies post-event, taking into account post-event interagency hazard mitigation reports.

6.2.1.3 Consistent with the provisions for identifying and funding capital improvement projects found in Section 9J-5.016, FAC, local governments shall continue to develop funding mechanisms that could be used for approved countywide mitigation initiatives.

6.2.1.4 Consistent with the provisions of Section 9J-5.016, FAC, local governments shall emphasize mitigation goals during the annual preparation of capital improvement budgets, with special attention paid to the prioritization of regional, interlocal, and local projects.

6.2.1.5 Participating local governments shall emphasize mitigation funding during the annual budget process pursuant to the provisions of Section 9J-5.016, FAC.